

How did you hear about us?

Client Information Sheet – Sale Transaction

Please fill out the following as accurately as possible

Personal Details: -

Full name(s) of the Seller(s):

(1)

(2)

Date of Birth(s):

(1)

(2)

National Insurance Number(s):

(1)

(2)

Occupation:

(1)

(2)

Full Residential Address:

(1)

(2)

Length of time at current Address:

(1) _____ Years _____ Months

(2) _____ Years _____ Months

Contact Details:

(1) Home _____ Mobile _____

Email _____

(2) Home _____ Mobile _____

Email _____



Preferable Correspondence Method Post Email

Please note your chosen method will be used so far as possible however, some legal documents will need to be issued to you by post.

Transaction Details: -

Full Address for Sale:

Sale Price: £ _____

Are you selling as the Legal Registered Owner or in another capacity? Yes
(e.g. Executor or Attorney)

If no, please confirm the name of the registered owner and the capacity in which you are selling: No

Does anyone over the age of 17, other than yourself reside at the Property? No

If yes, please confirm their full name: Yes

Is the Property Mortgaged: No

Yes **Who is your Lender:** _____

If yes to the above; please provide your mortgage account number: _____

How do you wish to receive your Sale Proceeds:

We are able to do this for you by cheque with no additional charge or by bank transfer, at a fee of £36, which will be deducted from the sale proceeds.

Cheque Bank Transfer

If a Bank Transfer is preferable, please provide a copy bank statement showing the Account Name, Number and Sort Code of the appropriate account.

Please provide a Correspondence Address for when the matter has complete:
